

# General Meeting of Shareholders

## 09.03.2020

Sanitary Protocol | 08.12.2020

Considering the circulation of the Covid-19 virus and the Government's recommendations to avoid public gatherings, the Board of Directors calls for the utmost caution in this context and recommends that each shareholder give preference to voting by correspondence or giving proxy to the Chairman rather than being physically present.

In the event that one of the shareholders wishes to physically attend the General Meeting of Shareholders, and for the safety of all, he or she will be asked to be particularly vigilant in complying with the health protocol implemented by the Company.

### 1 | Arrival →

#### Reception

1. The shareholder will have to report to the reception desk, respecting the social distancing measures and wearing a protective mask against Covid-19.
2. Hydroalcoholic gel dispensers will be made available.
3. The shareholder will be greeted by members of the company in charge of monitoring the health protocol and the legal follow-up of the Meeting. The identity of the shareholder will be verified by these members of the company.
4. A "shareholder pack" will then be given to the shareholder containing :
  - Two surgical masks.
  - An individual bottle of hydroalcoholic gel.
  - A personal pen.
  - A reminder of the health instructions.

### 2 | Path →

#### Your movements

1. A marking will be carried out to facilitate shareholders' movements within the building.
2. The shareholder will be attentive to the respect of the wearing of masks and the measures of distancing during their movements inside the company's building.

### 3 | Inside →

#### Place of the meeting

1. The shareholder will be allocated a place allowing him to respect social distancing.
2. The shareholder will be required to wear a mask for the entire duration of the General Meeting.
3. Microphones and other potentially shared equipment will be disinfected by Colas personnel between uses.
4. Bottles of hydroalcoholic gel will also be available inside the room.